

# Transitioning from a Sheltered Workshop

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# Getting There

- History
- Why Change?
- Process
- Courage to Start

# Old Logo



## New Logo



# Pre Clubs & Classes

## Work/Activity/Lunch/Breaks

Break Down of Current Day		
START	Schedule	END
8:30	Arrive	9:30
9:30	Homeroom	2:00
10:45	Lunch #1	11:30
11:30	Lunch #2	12:45
12:45	Lunch #3	1:15
2:00	Depart	3:00

1. In-House Work
2. Community Work
3. Outings
4. Homeroom Activity
5. REFIT/Animal Inspirations
6. Three 45mn Lunches
7. Bathroom Breaks

# Brain Storming & On-Going Changes

Basic Ideal Layout

START	Schedule	END
8:30	Arrive/Homeroom (1hr)	9:30
9:30	Transition (15mn)	9:45
9:45	Class (1hr 45mn)	11:30
11:30	Transition (15mn)	11:45
11:45	Lunch (1/2hr)	12:15
12:15	Transition (15mn)	12:30
12:30	Class (1hr)	1:30
1:30	Transition (15mn)	1:45
2:00	Homeroom/Exit	2:00

## Brainstorming

**What did we want a typical day to look like?**

Schedule with Multiple Blocks of Time

**Blocks of time we needed to work around?**

1. Arrival and Departure times
2. Lunch/Bathroom Breaks
3. Transitioning to and from Activities
4. Current ATHC and Community Jobs
5. Staffing Patterns


# The Buy In...

## Staff Preparation

1. Personal Interests
2. Offering Suggestions
3. Personal Gain
4. Expectations

## Client & Support Teams

1. Sent out a description
2. Questions
3. Structured Change

 <b>ATHC</b> <small>Adult Training and Habilitation Center</small>		Form of Interest					
Choose a <i>minimum of 5 activities</i> that are of interest to you. Turn in to your Supervisor once you have completed and add any additional notes you may have on the back of this sheet. <i>Ex. Approved days off and other notes of importance</i>							
Name: _____				Supervisor: _____			
Dates: _____				--			
	Weekly Crafts						
	Current Events						
	Rocket (Club)						
	Book (Club)						
	Disc Golf (Club)						
	Resume Classes						
	Healthy Living						
	Gardening						
	Stress Management						
	Exercise						
	Cooking						
	Self Esteem						
	Appropriate Conversation						
	Media Safety						
	Client Driven Class						
All of these activities are expected to happen each week. This will be a part of your job performance goals for your yearly review. Any changes to your schedule needs to be approved by your supervisor. This sheet is to gauge your interest and help with active placement but you may be placed in any of these categories by your supervisor at any time. Your job is to facilitate, run, and to equally include all clients interested in the activity you are in charge of. Planning of the activities/classes/clubs will be done with your Supervisors.							

# Learning Curves & Progress

## **Structural Changes**

1. Sign Up
2. Lunch Break
3. Curriculum
4. RAC & POW classes

## **Program Acceptance**

1. Routine Change
2. Assumptions (Teaching)
3. Daily Choices
4. Overall Moral





# Room for Improvement

1. Client Interest vs Staff Interest
2. Keeping ideas Fresh / Finding new resources
3. Challenging Behaviors from Staff and Clients
4. Lead Staff & Point Person
5. Equipment & Supplies